

EchoGRID Researcher Exchange Programme

EchoGRID Researcher Exchange Programme open to D3 unit projects

Rules for the EchoGRID Researcher Exchange Programme

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Overview

EchoGRID is pleased to announce the new EchoGRID Researcher Exchange Programme. The consortium has implemented a specific mobility programme which is aimed at encouraging researchers (staff) to visit, for a given period, research teams between Europe and China.

The exchange of researchers between the EchoGRID organisations is certainly one of the most effective ways to achieve long term cooperation. "Exchange of researcher" means the visit of a researcher or a staff from one EchoGRID partner to another, for a period ranging from two to ten weeks, between Europe and China.

After one year of activity, the consortium decided to open the EchoGrid Exchange Programme to the other projects funded by the European Commission unit D3 of the Information Society and media Directorate-General.

The funding allocated to this activity is administered by ERCIM.

Rules and General principles

1. Call for proposal

- Open to permanent staff of institution participating to a project funded by the European Commission, under the Unit D3, Software & Service Architectures and Infrastructures.
- For Chinese partners/personnel: Post-docs and PhDs applicants could be considered
- Open call, no deadline. However the call is made from now on until end of October 2008

2. Research visit duration

- Stay of 2 to 10 weeks at one EchoGRID institute for a researcher coming from other D3 unit projects
- Stay of 2 to 10 weeks of an EchoGrid researcher at one institute participating in a D3 unit projects
- For Chinese partners, if Post-docs or PhDs: stay of 5 to 10 weeks

3. Documents needed to apply

- CV and letter from the candidate detailing motivation and benefits for the projects
- Agreement letter from the receiving institute

4. Reporting

At the end of the stay, the visiting researcher will prepare and send a technical report to the visiting partner and the project co-ordinator on the results achieved. The document will be made available on the EchoGrid project BSCW.

5. Operations

- the sending organization will agree with the receiving organization on the purpose, the duration and the name of the candidate;
- the candidate will send a request to the EchoGrid Steering Committee member involved in the exchange programme (see list in appendix 1), specifying the duration and the expected results of the visit (one or two pages at most), and attaching the agreement of the receiving partner (see "Application form");
- the Steering Committee member to whom the request was sent will estimate the relevance of the visit for the EchoGRID and the other D3 unit project and if positive will forward the request to the Project Coordinator and the evaluation team using the EchoGrid BSCW server; <https://bscw.ercim.org/bscw/bscw.cgi/221953>
- the Evaluation team will submit its evaluation to the EchoGrid Steering Committee which will approve the request or reject it with motivations within two weeks after the beginning of every month;
- the EchoGrid project coordinator inform the partners putting in CC florence.pesce@ercim.org
- the visiting researcher will start the visit within two months from approval;
- visiting researcher to confirm his/her arrival dates and new email if applicable to florence.pesce@ercim.org

6. Financial regulations

The funding allocated to this activity is administered by ERCIM. Eligible costs are:

- Reimbursement of 1 round trip travel economic class from the place of work of the visiting researcher to the receiving organization;
- Payment to the visiting researcher of a lump sum of 500 EUR for each week (five working days) of visit;
- The sending institute continues to pay the researcher's salary during the time of the REP
- ERCIM informs the sending institute of the payment made to his/her researcher in the framework of the REP to avoid double reimbursements of the researcher.

In order to take advantage of this opportunity, the following steps have to be performed:

- the visiting researcher will request reimbursement from ERCIM **no more than 1 month after the end of his/her Exchange Programme.**
- He/she will send via regular mail to the ERCIM Office (2004 route des Lucioles, BP93, 06902 Sophia, France) the following documents:
 - i. The technical report (also to be sent via e-mail).
 - ii. The reimbursement form with the original ticket(s) and invoice(s) proving the costs of the travel. If the researcher travels via car he will be reimbursed on the basis of a first class train ticket. He/she must provide an estimate (made by a travel agency) vouching for the price of a first class train ticket for this trip. The ERCIM travel agency is available to support any researcher participating to this research exchange programme.
 - iii. The original boarding cards if he/she travels by plane.

The EchoGrid Steering Committee will allocate the budget available for this program taking into account the overall relevance of the visit for the EchoGRID activities and the fair distribution of funding among the EchoGRID members. All other conditions being equivalent, preference will be given to visits of female researchers.

Appendix 1: EchoGrid Steering Committee members

Names	Institutes	E-mail Addresses
Thierry Priol	INRIA	thierry.priol@irisa.fr
Depei Qian	Beihang University	depeiq@buaa.edu.cn
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